Waterloo Morada Fire Protection District Enterprise Systems Catalog

Vendor Name	Product Name	Purpose	Data Type	Custodian	Frequency of Data Collection	Frequency of System Update
Microsoft	Exchange/Office 365	E-mail system/scheduling	Electronic mail & calendar	Administration	Daily	Daily
Microsoft	Office 2013	Document creation: agendas, budgets, memos, minutes, policies, reports, resolutions	Text, graphics, numeric	Administration	As needed	Monthly
Vector Solutions	TargetSolutions	Firefighter training management system	Employee training status information, drivers licenses, DMV medicals, paramedic licenses	Training Manager	As needed	As needed
Intuit	Quickbooks 2014	Financials, Accounting, Budget, Bills, Invoices	Text, Financials	Administration	As needed	As needed
Faro	FaroZone 2D		Graphics, Text	All Staff	As needed	As needed
ESO Solutions	FireHouse 7	Historical Incident Reports	Database, Text	Administration	None, Historical Archive	None, Historical Archive
Motorola	Astro Portable/Mobile CPS	Radio Programing	Database, Text	Radio Coordinator	As needed	As needed
Badgy Software	Badge Studio	Department Photo ID's	Database, Text, Photo	Administration	As needed	As needed

Senate Bill 272, approved on October 11, 2015, adds a section to the California Public Records Act requiring local agencies to create a catalog of Enterprise Systems by July 1, 2016 with annual updates.

An "enterprise system" is a software application or computer system that collects, stores, exchanges and analyzes information that the agency uses that is both of the following:
* A multi-departmental system or a system that contains information collected about the public.
* A system that serves as an original source of data within an agency.

An Enterprise System does not include any of the following:
* Information Technology security systems, including firewalls and other cybersecurity systems.
* Physical access control systems, employee identification management systems, video monitoring and other physical control systems.
* Infrastructure and mechanical control systems, including those that control or manage street lights, electrical, natural gas or water or sewer functions.
* Systems related to 911 dispatch and operation or emergency services.
* Systems that would be restricted from disclosure by Section 6254.19.
* The specific records that the information technology system collects, stores, exchanges or analyzes.

SBS 272 requires that the agency:
1. Create a catalog of enterprise systems, containing:
* Current system vendor
* Current system product
* System's purpose
* A description of categories or types of data
* The department that is the prime custodian of the data
* The frequency that system data is collected
* The frequency that system data is updated

2. To make the catalog publicly available upon request

3. To post the catalog in a prominent location on the agency's website

Exception:

If the public interest served by not disclosing the information described clearly outweighs the public interest served by disclosure, the local agency may instead provide a system name, brief title or identifier of the system.