



**WATERLOO MORADA FIRE DISTRICT  
BOARD OF DIRECTORS**

**January 12, 2022 Regular Board Meeting @ 7:00 pm**  
6925 E. Foppiano Lane, Stockton, CA 95212

**Teleconference Meeting/In Person Hybrid**

**In Accordance to Governor Newsome's Executive Order N-29-20 and AB361  
If a member of the public is interested in attending by teleconference, contact fire  
administration (209) 931-3107**

**AGENDA**

1. CALL TO ORDER - ROLL CALL
  - 1.1. Notice of meeting recorded.
2. PLEDGE OF ALLEGIANCE:
3. PRESENTATIONS:
4. IN THE MATTER OF PUBLIC DISCUSSION:

This time is provided to the public to address the Board of Directors on items not on the agenda. State law prohibits the Board of Directors from taking action on these items. Each person will be limited to no more than five minutes of discussion time and the total time allotted for discussion shall not exceed thirty minutes.
- DISCUSSION / ACTION ITEMS**
5. LATE AGENDA ITEMS; Government Code Section 54954.2(b)2
6. CORRESPONDENCE
  - 6.1. SJCCD Application PA-2100215 (MS)
  - 6.2. SJCCD Application PA-2000066 (UP,TE)
  - 6.3. SJCCD Application PA-2100184 (GP) and PA-2100185 (ZR)
  - 6.4. SJC-Planning Commission –Thursday , January 6, 2022
7. APPROVAL OF MINUTES:
  - 7.1. Board Meeting of December 8, 2021
8. FINANCIAL REPORTS:
  - 8.1. Unpaid Bills by Vendor and Requisition # 7 Approval
  - 8.2. Monthly Summary Report – Review / Discussion
9. OLD BUSINESS:
  - 9.1. Station 2 Update
  - 9.2. AB361 Public Agency Virtual Meetings - Approval /Action
  - 9.3. Station 1 Dorm Room –Update
  - 9.4. Morada Lane Property – Discussion
10. NEW BUSINESS:
  - 10.1. COVID-19 Special District Funding

*Our Community...Our Priority*

11. REPORTS:

11.1. Member Reports:

11.2. Chief Report

11.3. Finance Committee:

(Board Members Ralph Lucchetti, Ryan Haggerty, Fire Administration, Tara Eastwood, Community Member, Board President Clay Titus, Alternate)

12. CLOSED SESSION:

13. FUTURE AGENDA ITEMS/MEETINGS

13.1 Directors Open Discussion

14. ADJOURNMENT:



**APPLICATION REFERRAL:  
Staff Review with Notice**

**Shortened Review Period:**  
2 week response time.

Project Planner: Alisa Goulart Phone: (209) 468-0222 FAX: (209) 468-3163 Email: [alisa.goulart@sjgov.org](mailto:alisa.goulart@sjgov.org)

The following project has been filed with this Department: **APPLICATION NUMBER:** PA-2100215 (MS)

**PROPERTY OWNER:** Servillano F. Hortizuela Jr. & Aisha A. Hortizuela  
3173 English Oak Cir.  
Stockton, CA 95209

**APPLICANT:** Dillon & Murphy  
c/o Joe Murphy  
P.O. Box 2180  
Lodi, CA 95241

**PROJECT DESCRIPTION:** A Minor Subdivision application to subdivide an existing 7.19-acre parcel into 3 parcels. Parcel 1 to contain 2.5 acres. Parcel 2 to contain 2.0 acres. Parcel 3 to contain 2.7 acres. The proposed parcels will be served by private wells for water, private septic systems for sewer, and natural storm drainage. The proposed parcels will have direct access from E. Hildreth Ln. The project site is not under a Williamson Act contract.

The Property is zoned R-R (Rural Residential) and the General Plan designation is R/R (Rural Residential).

**PROJECT LOCATION:** The project site is on the north side of E. Hildreth Ln., 275 feet east of N. Nassano Dr., Stockton. (APN/Address: 085-230-07 / 5347 E. Hildreth Ln, Stockton) (Supervisory District: 4)

**ENVIRONMENTAL DETERMINATION:** This project as described is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3), and a Notice of Exemption will be filed if the project is approved.

**APPLICATION REVIEW:** Recommendations and/or comments on this project must be submitted to the Community Development Department no later than December 17, 2021. Recommendations and/or comments received after that date may not be considered in staff's analysis.

**AGENCY REFERRALS MAILED ON:** December 3, 2021

- TO:**
- |                                     |   |                                    |
|-------------------------------------|---|------------------------------------|
| SJC Supervisor: District 4          | Lodi Unified School District            | US Fish & Wildlife                 |
| SJC Assessor                        | Waterloo-Morada Fire District           | US Post Office                     |
| SJC Building Division / Plan Check  | Air Pollution Control District          | Buena Vista Rancheria              |
| SJC Environmental Health            | San Joaquin Council of Governments      | California Tribal TANF Partnership |
| SJC Fire Prevention Bureau          | Caltrans – District 10                  | California Valley Miwok Tribe      |
| SJC General Services                | CA Regional Water Quality Control Board | North Valley Yokuts Tribe          |
| SJC Mosquito Abatement              | CA Fish & Wildlife Region: 2            | United Auburn Indian Community     |
| SJC Parks and Recreation            | CA Native American Heritage Commission  | MAC Morada                         |
| SJC Public Works                    | Stockton East Water District            | Haley Flying Service               |
| SJC Sheriff Communications Director | PG&E                                    | Precissi Flying Service            |
| SJC Surveyor                        | Federal Emergency Management Agency     | Sierra Club                        |

**TENTATIVE MAP**

SEPTEMBER, 2021

**OWNER**  
 RAYMOND HORTIZUELA JR & ASHA HORTIZUELA  
 3275 W. JEFFERSON AVE  
 STOCKTON, CA 95212

**ENGINEER**  
 DULAN & HARRING C/O JDC SURVEY  
 600 N. JEFFERSON AVE, SUITE 201  
 Lodi, CA 95241  
 (209) 334-8813

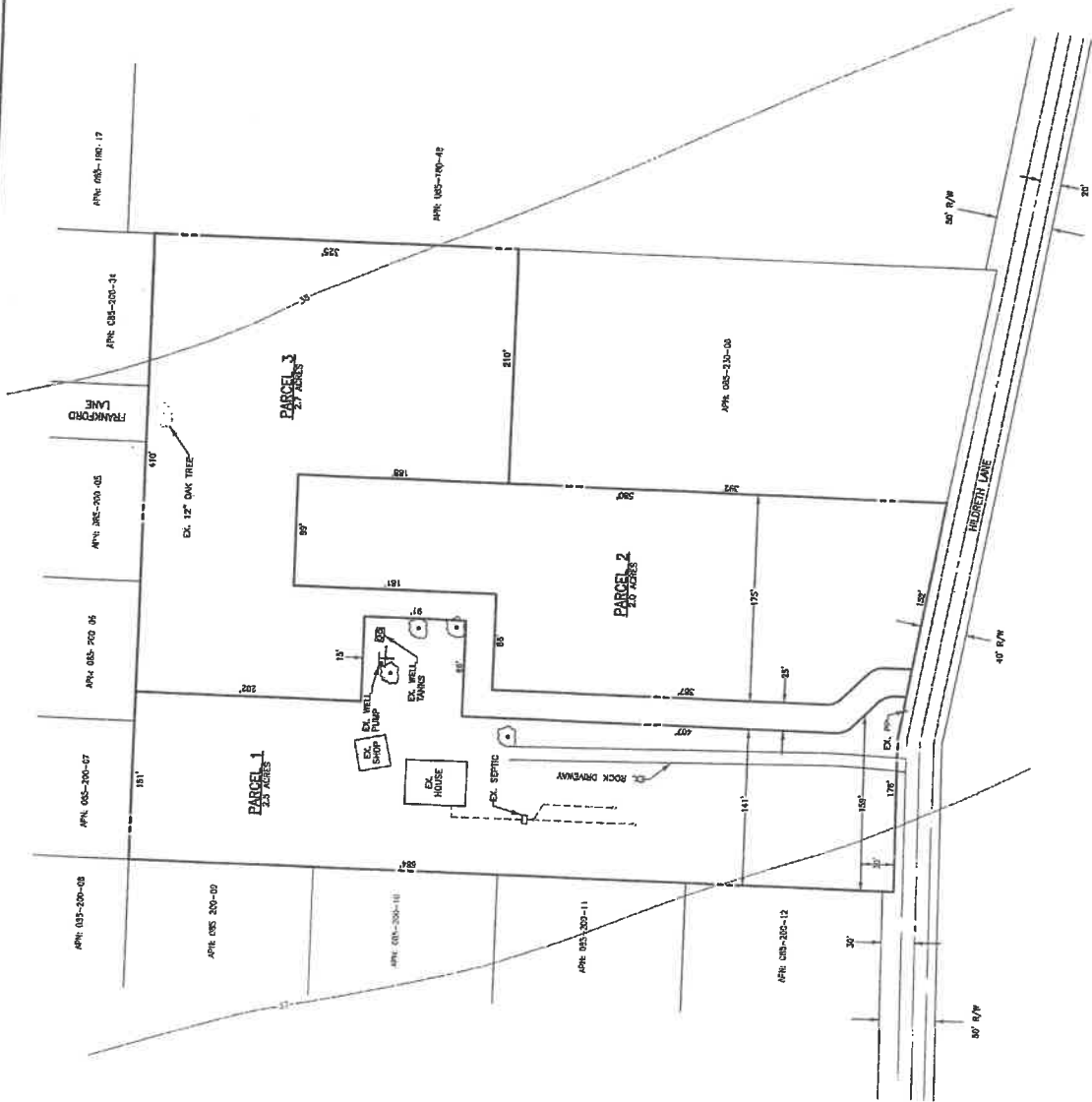
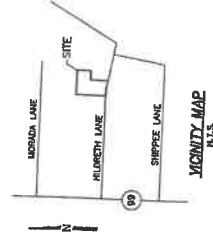


**NOTES**

1. APN: 052-324-07
2. WATER: PRIVATE
3. SEWER: PRIVATE
4. STORM DRAINAGE: MUNICIPAL
5. EXISTING: CONCRETE DRIVEWAY, ENTRANCE
6. EXISTING: CONCRETE DRIVEWAY, ENTRANCE
7. ZONING: R-1
8. DATE: OCTOBER 15, 2020
9. DATE: OCTOBER 15, 2020
10. ALL NOTES ARE TO BE ADHERED TO PROPERLY
11. ALL NOTES ARE TO BE ADHERED TO PROPERLY

**LEGEND**

- EX. EXISTING
- R/W RIGHT-OF-WAY
- AC ASPHALT CONCRETE
- ASSESSOR PARCEL NUMBER
- CONTIGUOUS PARCEL NUMBER
- PROPERTY LINE
- CENTER LINE
- OAK TREE
- WELL
- EX. AG PAVEMENT





**APPLICATION REFERRAL:  
Public Hearing**

**Shortened Response Time**  
2 week review period.

Project Planner: Alisa Goulart Phone: (209) 468-0222 FAX: (209) 468-3163 Email: [alisa.goulart@sjgov.org](mailto:alisa.goulart@sjgov.org)

The following project has been filed with this Department: **APPLICATION NUMBER: PA-2000066 (UP, TE)**

**PROPERTY OWNER:** Way Jane Wong, et al. **APPLICANT:** Waterloo Morado Rural County Fire Protection Dist.  
4728 Mangrove Dr. 6925 E. Foppiano Ln.  
Dublin, CA 94568 Stockton, CA 95212

**PROJECT DESCRIPTION:** One-Year Time Extension for previously approved Use Permit application for a new fire station for Waterloo-Morada Rural County Fire Department. It includes the use of an existing 1440-square-foot building for training; an existing 1740-square-foot, single family residence for firefighter residence; and an existing 2700-square-foot building for apparatus training. (Use Type: Public Services-Essential). The project site will be served by private well, septic system and storm drainage will be retained on site. This parcel is not under Williamson Act Contract.

The Property is zoned R-R (Rural Residential) and the General Plan designation is R/R (Rural Residential).

**PROJECT LOCATION:** The project site is located on the south side of Eight Mile Rd., 1,250 feet east of State Route 99, Stockton.. (APN/Address: 086-070-09 / 4946 E. Eight Mile Rd., Stockton) (Supervisory District: 4)

**ENVIRONMENTAL DETERMINATION:** This project as described is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3), and a Notice of Exemption will be filed if the project is approved.

**APPLICATION REVIEW:** Recommendations and/or comments on this project must be submitted to the Community Development Department no later than January 10, 2022. Recommendations and/or comments received after that date may not be considered in staff's analysis and/or recommendation to the San Joaquin County Planning Commission for this application.

**NOTE TO SURROUNDING PROPERTY OWNERS:** This project will be scheduled for a San Joaquin County Planning Commission hearing. Notification will be provided on the date, time, and place of the public hearing at a later date.

**NOTE TO REVIEW AGENCIES:** In order to be notified of the San Joaquin County Planning Commission hearing date for this project, please contact the above noted Project Planner to be placed on the notification list. (Public agencies with recommendations and/or comments on the proposed project and/or environmental determination will automatically be placed on the notification list.)

**AGENCY REFERRALS MAILED ON:** December 27, 2021

**TO:**

- |                                     |   |                                    |
|-------------------------------------|---|------------------------------------|
| SJC Supervisor: District 4          | San Joaquin Council of Governments      | Buena Vista Rancheria              |
| SJC Building Division / Plan Check  | Caltrans – District 10                  | California Tribal TANF Partnership |
| SJC Environmental Health            | CA Highway Patrol                       | California Valley Miwok Tribe      |
| SJC Fire Prevention Bureau          | CA Regional Water Quality Control Board | North Valley Yokuts Tribe          |
| SJC Mosquito Abatement              | CA Fish & Wildlife Region: 2            | United Auburn Indian Community     |
| SJC Public Works                    | CA Native American Heritage Commission  | Haley Flying Service               |
| SJC Sheriff Communications Director | Stockton East Water District            | Precissi Flying Service            |
| City of Stockton                    | PG&E, AT&T                              | Carpenters Union                   |
| Lodi Unified School District        | Federal Emergency Management Agency     | Morada Municipal Advisory Council  |
| Waterloo / Morada Fire District     | Builders Exchange                       | Sierra Club                        |
| Air Pollution Control District      | Building Industry Association           |                                    |

# SITE PLAN

MAY, 2020

REVISED SITE PLAN

Project # **PA2000066**

Revised by **JLC** On **5-11-2020**

## OWNER

STEWART COND  
14010 CLAY WAY  
MANTONA, CA 92547  
(916) 613-5388

## ENGINEER

DILLON & MURPHY  
P.O. BOX 2180  
14010 CLAY WAY  
MANTONA, CA 92547  
(916) 613-5388

## NOTES

1. SEE 07-01-09
2. WATER SEWER, ALL
3. SANITARY SEWER, SEPTIC
4. SEE 07-01-09
5. SEE 07-01-09
6. FLOOD ZONE ZONE X, MAP HAS BECOME VOID OCTOBER 18, 2006.
7. ALL IMPROVEMENTS ARE DISTING, UNLESS NOTED.

## LEGEND

AGRICULTURE BASE  
AU  
BLDG  
BUILDING  
CONCRETE  
CONCRETE  
R/W  
R/W

LANDSCAPE

EX. AC

EX. CONC

PROPOSED COMPACTED BASECOUR

EX. TREE

EX. CONTOUR

LANDSCAPE

PROPOSED AC

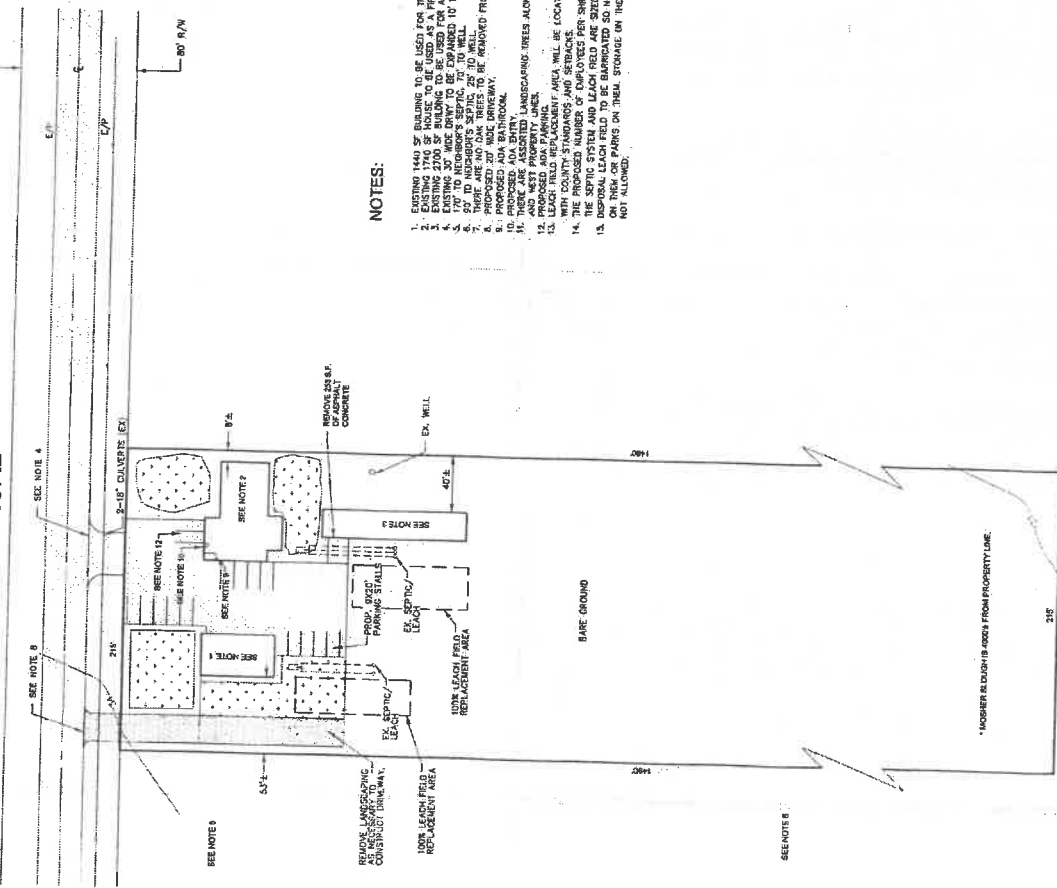
PROPOSED CONC



**DILLON & MURPHY ENGINEERING**  
4946 E EIGHT MILE ROAD  
STOCKTON, CA 95210  
(209) 334-8513

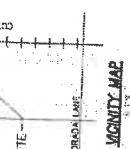
REVISION	DATE	DESCRIPTION	SCALE	DATE	BY	CHKD BY	APP'D BY

## EIGHT MILE ROAD



## NOTES:

1. EXISTING 1440 SF BUILDING TO BE DEMO FOR TRAILING
2. EXISTING 1740 SF HOUSE TO BE USED AS A PERMANENT RESIDENCE.
3. EXISTING 2700 SF BUILDING TO BE USED FOR APPARATUS STORAGE.
4. EXISTING 10' X 10' CONCRETE PAD TO BE REMOVED TO EAST.
5. 170' TO NEIGHBOR'S SEPTIC TO TO WELL.
6. TRAILING ARE NEIGHBOR'S SEPTIC TO TO WELL.
7. TRAILING ARE NEIGHBOR'S SEPTIC TO TO WELL.
8. PROPOSED 20' WIDE DRIVEWAY TO BE REMOVED FROM THE SITE.
9. PROPOSED ADA BATHROOM.
10. PROPOSED PROPERTY LINE.
11. EXISTING PROPERTY LINE.
12. PROPOSED PROPERTY LINE.
13. LEACH FIELD REPLACEMENT AREA WILL BE LOCATED IN COMPLIANCE WITH COUNTY STANDARDS AND SETBACKS.
14. THE PROPOSED LEACH FIELD REPLACEMENT AREA WILL BE LOCATED IN COMPLIANCE WITH COUNTY STANDARDS AND SETBACKS.
15. DISPOSAL LEACH FIELD TO BE BARRICADED SO NO TRAFFIC ON THEM OR PARKS ON THEM STORAGE ON THE LEACH FIELD IS ALSO NOT ALLOWED.



SAN JOAQUIN COUNTY, CALIFORNIA  
MAY 11, 2020

REVISION	DATE	DESCRIPTION	SCALE	DATE	BY	CHKD BY	APP'D BY

REVISION	DATE	DESCRIPTION	SCALE	DATE	BY	CHKD BY	APP'D BY

REVISION	DATE	DESCRIPTION	SCALE	DATE	BY	CHKD BY	APP'D BY

REVISION	DATE	DESCRIPTION	SCALE	DATE	BY	CHKD BY	APP'D BY

REVISION	DATE	DESCRIPTION	SCALE	DATE	BY	CHKD BY	APP'D BY

REVISION	DATE	DESCRIPTION	SCALE	DATE	BY	CHKD BY	APP'D BY

REVISION	DATE	DESCRIPTION	SCALE	DATE	BY	CHKD BY	APP'D BY

REVISION	DATE	DESCRIPTION	SCALE	DATE	BY	CHKD BY	APP'D BY

SHEET



**APPLICATION REFERRAL: Early Consultation  
Public Hearing**

**Pre-Application**

Project Planner: Giuseppe Sanfilippo Phone: (209) 468-0227 Fax: (209) 468-3163 Email: gsanfilippo@sjgov.org

The following projects have been filed with this Department: **APPLICATION NUMBERS: PA-2100184 (GP)  
PA-2100185 (ZR)**

**PROPERTY OWNER:** Chelsea Chandler  
1075 Bianchi Rd.  
Stockton, CA 95210

**APPLICANT:** Wong Engineers, Inc.  
4719 Quail Lakes Dr. Suite G  
PMB #337  
Stockton, CA 95219

**PROJECT DESCRIPTION:** General Plan Map Amendment and Zone Reclassification Pre-application to amend the General Plan designation from R/L (Low Density Residential) to R/R (Rural Residential) and to change the zoning designation of a 10.69-acre parcel from R-L (Low Density Residential) to R-R (Rural Residential).

The underlying project is a Minor Subdivision application to create 4 Rural Residential parcels of 2 acres or greater in size. These parcels are not under a Williamson Act Contract.

The Property is zoned R-L (Low Density Residential) and the General Plan designation is R/L (Low Density Residential).

**PROJECT LOCATION:** The project site is located off of N. Towers Pl., east of N. Cherryland Ave., Stockton. (APN/Address: 087-090-48 & -64 / 3428 N. Cherryland Ave., Stockton) (Supervisory District: 4)

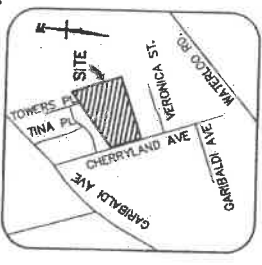
**APPLICATION REVIEW:** Recommendations and/or comments on these projects must be submitted to the Community Development Department no later than January 20, 2022. Recommendations and/or comments received after that date may not be considered in staff's analysis.

**AGENCY REFERRALS MAILED ON:** December 23, 2021

- TO:**
- |                                     |   |                                    |
|-------------------------------------|---|------------------------------------|
| SJC Board of Supervisors            | Linden Unified School District          | Stockton East Water District       |
| SJC Assessor                        | Waterloo / Morada Fire District         | PG&E                               |
| SJC Building Division / Plan Check  | Air Pollution Control District          | Buena Vista Rancheria              |
| SJC Environmental Health            | San Joaquin Council of Governments      | California Tribal TANF Partnership |
| SJC Fire Prevention Bureau          | CA Regional Water Quality Control Board | California Valley Miwok Tribe      |
| SJC Mosquito Abatement              | Central Valley Flood Protection Board   | North Valley Yokuts Tribe          |
| SJC Parks and Recreation            | CA Fish & Wildlife Region: 2            | United Auburn Indian Community     |
| SJC Public Works                    | CA Native American Heritage Commission  | Haley Flying Service               |
| SJC Sheriff Communications Director | CA State Reclamation Board              | Precissi Flying Service            |
| SJC Surveyor                        | Federal Emergency Management Agency     | Sierra Club                        |
| City of Stockton                    | US Fish & Wildlife                      |                                    |

**SITE PLAN**  
 Application # **PA2100284**  
 Received By *[Signature]* On *12/14/2021*

**PA2100285**

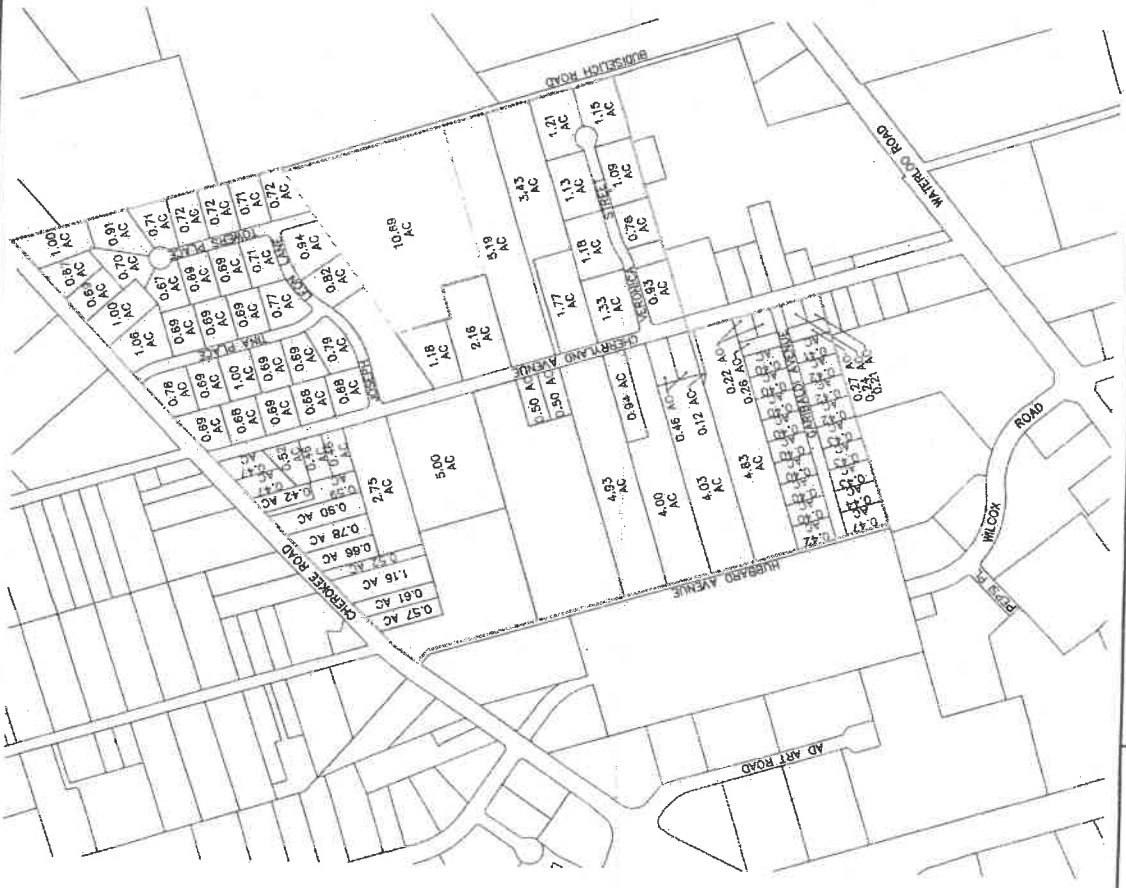


**VICINITY MAP**  
NOT TO SCALE

- NOTES:**
1. AVERAGE AREA FOR PARCELS WITHIN THE BOUNDARY IS 0.88 ACRES. CALCULATION EXCLUDES AREAS IN JOAQUIN COUNTY HOME PARKS, SAN JOAQUIN COUNTY HOME PARKS OR RETENTION BASINS AND PROJECT AREA.
  2. AREA IN ORANGE IS SUBJECT PROPERTY REQUESTING TO BE RECLASSIFIED FROM R-1 TO R-1.1 TO 2 ACRE PARCELS. BASED ON CURRENT DWELLING UNIT PER ACRE IS 1.15.
  3. CURRENT DWELLING UNIT PER ACRE IS 1.15.

**OWNER INFORMATION:**  
 CHARLES CHANDLER  
 P.O. BOX 507  
 STOCKTON, CA 95201  
 (209) 981-7348

- LEGEND:**
- PROPERTY TO BE REZONED
  - EXCLUDED FROM AREA AVERAGES
  - BOUNDARY AREA IS ZONED R/A



JOB NO.: 4026  
 DATE: DEC. 2021  
 SCALE: AS SHOWN  
 DRAWN: SS  
 DESIGN: ZCW

**WONG ENGINEERS, INC.**  
 PLANNING ENGINEERING SURVEYING  
 4578 FEATHER RIVER DRIVE, SUITE A  
 STOCKTON, CALIFORNIA (209) 478-0011  
 L.S. 7800  
 R.C.E. 46717  
 DATE: 12/14/21



**UNAUTHORIZED CHANGES AND USES:**  
 THE SURVEYOR PREPARING THIS EXHIBIT IS NOT BE RESPONSIBLE FOR OR LIABLE FOR UNAUTHORIZED CHANGES TO OR USES OF THIS LAYOUT. ALL CHANGES TO THIS EXHIBIT MUST BE IN WRITING AND MUST BE APPROVED BY THE PREPARER OF THIS EXHIBIT.

STOCKTON CALIFORNIA  
 SHEET 1  
 OF ONE  
 FILE 4026

**EXHIBIT FOR ZONE RECLASSIFICATION**







**SPECIAL LOCATION:** San Joaquin County Administration Building  
44 N. San Joaquin St., #640 (Board of Supervisors Chambers), Stockton, California

**Thursday, January 6, 2022**  
**SPECIAL TIME: 6 P.M.**

**SPECIAL HEARING INFORMATION:**

Please note the updated rules for attending a Planning Commission hearing. The Board of Supervisors chambers will now be open to the public with restrictions. **Effective as of December 17, 2021, all attendees are required to wear a mask and social distance.** If you are interested in attending the meeting in person, please email [planningclerical@sjgov.org](mailto:planningclerical@sjgov.org) to confirm so. In addition, please note that public participation is still permitted remotely by email ([pcrecords@sjgov.org](mailto:pcrecords@sjgov.org)) or by Microsoft Teams (via computer and/or phone) as explained on the Community Development Department website and public hearing notice. Please visit our Planning Commission page at <https://sjlink.org/Planning-Commission> for the most current information regarding public participation.

All votes during the teleconference will be conducted by roll call vote.

The following alternatives are available to members of the public to watch these hearings and provide comments to the Planning Commission before and during the meeting:

**PARTICIPATE:**

Use Microsoft Teams via computer or mobile device at:

<https://sjgov.link/planning-commission-hearing>

Or by calling (209) 645-4071, Conference ID: 847 406 772#

**Note: You are able to use either your phone or computer to participate. Please make sure to mute your microphone upon logging in until the participation portion of the hearing is announced. Please note that the chat function of Microsoft Teams is not actively monitored and questions or comments made using this function will not be considered part of the official record.**

**WATCH:**

Live stream the Planning Commission meetings at: <https://www.youtube.com/c/SanJoaquinCountyCA>

**Note: Comments made on YouTube are not considered part of the official record and will not be shared with the Planning Commission.**

**LISTEN:**

Members of the public may listen to the hearing by calling (209) 468-0750.

**Note: Please mute phone after calling in. This number does not allow for public participation.**

### PUBLIC COMMENT:

Public Comments may be submitted by sending an email to [pcrecords@sjgov.org](mailto:pcrecords@sjgov.org). Emailed public comments are limited to 250 words or less. If they are received before or during the hearing they will be read into the record. Emailed comments regarding a specific agenda item should include the application number in the subject line. Emailed comments received prior to the close of the public hearing will be included in the official record on file with the Planning Commission. Comments made on YouTube are not considered part of the official record and will not be provided to the Planning Commission. If you need disability-related modification or accommodation in order to participate in this hearing, please contact the Community Development Department at (209) 468-3121 at least 48 hours prior to the start of the meeting.

### PUBLIC HEARING PROCEDURES

The following is a brief explanation of Planning Commission hearings. For hearings with large agendas, or if an item is particularly controversial, the time limits noted below may be applied by the Chair:

- Staff report and recommendation are presented.
  - Applicant may provide oral (limited to 20 minutes) or written testimony.
  - Other project proponents may provide testimony in-person or via Microsoft Teams (limited to 5 minutes), or email to [pcrecords@sjgov.org](mailto:pcrecords@sjgov.org) (limited to 250 words). Emailed comments received in support of the project will be read into the record.
  - Project opponents may provide testimony in-person or via Microsoft Teams (limited to 5 minutes), or email to [pcrecords@sjgov.org](mailto:pcrecords@sjgov.org) (limited to 250 words). Emailed comments received in opposition of the project will be read into the record.
  - Applicant may provide a rebuttal (limited to 10 minutes).
  - Time limits do not apply to responses to questions from Planning Commissioners or staff.
  - Chair will close the public hearing and bring the matter back to the Planning Commission for discussion and decision.
- 
- **Flag Salute**
  - **Roll Call**
  - **Minutes From Hearing(s) of 10/21/2021**
  - **Action on Requests for Continuances or Withdrawals (if needed)**
  - **Explanation of Hearing Procedures**
  - **The Public is welcome to address the Planning Commission on items of interest to the public that are NOT listed on the Agenda. Comments to the Commission are limited to a maximum of 5 minutes or 250 words for comments provided via email to [pcrecords@sjgov.org](mailto:pcrecords@sjgov.org).**
  - **Action Item:**
    1. **REVISIONS OF APPROVED ACTIONS FOR PREVIOUSLY APPROVED SITE APPROVAL NO. PA-1800074 OF LARRY & TERI LAWRENCE (C/O VIAGGIO, INC.)** to add up to 120 (with a maximum of 10 per month) Large-Scale Accessory Wine Events with the option of permitting amplified sound for a maximum of 218 attendees per event for an existing small winery. These events would be permitted in addition to previously approved Marketing Events, Small-scale Accessory Wine Events, Wine Release Events and Industry Events with no more than one type of event permitted per day. No new construction is proposed with this application. The project site is located on the southwest corner of East Taddei Rd., and North Bender Rd., Acampo. (Supervisory District: 4)

**Environmental Determination:** A Mitigated Negative Declaration for this project has been prepared and is proposed for adoption.

- **Other Business:**
- **Planning Commissioner's Comments**
- **Director's Report (Scheduling of Future Hearings – as needed)**
- **Adjournment**

Randy Hamilton, Chair

\*\*\*

David Kwong, Secretary

The appeal period for this agenda expires on January 17, 2022, at 5:00 p.m., and the appeal fee is \$648.00.



# WATERLOO MORADA FIRE DISTRICT

## Board of Directors

December 8, 2021, Regular Board Meeting @ 7:00 pm

6925 E. Foppiano Lane, Stockton CA 95212

Teleconference Meeting

In Accordance to Governor Newsome's Executive Order N-25-20

1. **Meeting Called to Order –7:00 pm**  
**Announcement of Meeting Recorded**  
**Roll Call/ Members Present:** Clay Titus, Ryan Haggerty, Ralph Lucchetti, Ryan Gresham and John Baker  
**Board Members Present via Teleconference:**  
**Absent:**  
**Board Members or Others Present on Teleconference:**  
**Also Present are:** Chief Walder, Admin. Secretary Yolanda Palermo, Battalion Chief Jason Culbertson
2. **Pledge of Allegiance:** B.C. Culbertson
3. **Presentations:**
4. **IN THE MATTER OF PUBLIC DISCUSSION:** This time is provided to the public to address the Board of Directors on items not on the agenda. State law prohibits the Board of Directors from taking action on these items. Each person will be limited to no more than five minutes of discussion time and the total time allotted for discussion shall not exceed thirty minutes.  
**DISCUSSION / ACTION ITEMS**
5. **Late Agenda Items: Government Code Section 54954.2(b)**  
 5.1 Late Agenda Item 6.4 and 6.5
6. **Correspondence**  
 6.1 SJCCD Application PA-2100250 (SA) Site 4715 E. Foppiano Ln. expand existing religious assembly facility to include the construction of 5,085 sq. ft., 2 story building.  
 6.2 Thank you Card – Caldor Fire Residence  
 6.3 Resignation Letter from Captain Adam Harnage  
 6.4 SJCCD Application PA-2000184 (SA) Site 2300 N. Teepee Dr. Application for landscaping services facility including on site sales and delivery of landscaping materials.  
 6.5 San Joaquin County Auditor – Board Signatures required for 2022
7. **Approval of Minutes**  
 7.1 Board Meeting November 10, 2021  
**Motion to approve** Board Meeting Minutes from November 10, 2021 by Ryan Gresham  
**Second:** Ryan Haggerty     **Vote:** Motion approved 5/0
8. **Financial Reports**  
 8.1 Unpaid Bills Requisition # 6  
**Motion to approve** Unpaid Bills by Ralph Lucchetti  
**Second:** John Baker     **Vote:** Motion approved 5/0  
 8.2 Monthly Summary Report – Reviewed
9. **Old Business**  
 9.1 Station 2 Update
  - Electrical Contractor at Station 2
  - As of December 7, 2021 electrical complete up to Panel
  - Address at Power Location , per request by PG and E
  - Inspection date 12/9/2022 with PG & E for Power Relocation
  - Obtain quotes for Demo on Metal Building at Station 2
  - Floor Plan of Station 2 Building

- Board questions regarding Metal Building – Question: Does the Metal Building meet all San Joaquin County building permit requirements? Load calculations? Chief Walder will speak with Diede Construction.
- Generator for Station 2 will be Natural Gas

9.2 AB361 Public Agency Virtual Meetings

**Motion made by** Ryan Gresham to continue Public Agency Virtual Meetings

**Second:** John Baker **Vote:** Motion approved 5/0

9.3 Measure N- Annual Report 2020/2021

**Motion made by** Ryan Haggerty to approve Measure N Annual Report for 2020/2021

**Second:** John Baker **Vote:** Motion approved 5/0

10. **New Business:**

10.1 **Station 1 Dorm Room contract – Bid Approval**

Three Bids were received for Station 1 Dorm Room Remodel and Board has accepted the low bid of \$69,999 from Diede Construction. This does not include flooring or Cabinets/Lockers

**Motion made by** Ryan Haggerty to award contract to Diede Construction

**Second:** Ryan Gresham **Vote:** Motion approved 5/0

10.2 Morada Lane Property –Discussion. Chief Walder will contact Jim Martin for information and update on this parcel, Ryan Gresham will assist Chief with this Parcel.

10.3 Water tender Grant Resolution 21-04, authorizing Chief Walder to submit application to SJ Valley Air Pollution Control District for Emergency Vehicle Replacement Program

**Motion to approve Resolution 21-04 by Ryan Gresham**

**Second:** John Baker **Vote:** Motion approved 5/0

11. **Reports:**

a. Member Reports:

b. Chief Report:

- Monthly Incident Report for November 221 Calls ( Homeless related calls 43 ) and YTD 2691 Fog has increased our vehicle accidents in District over the last month
- **Training** – Behavioral Health and Cancer Awareness Class provided to all employees.
- We are evaluating the possibility of acquiring a house to burn for live fire training.
- **Prevention/Public Education** – On Duty Crews attended the Stockton Mong Festival at 99 Speedway
- Santa Cruise Event will be planned by Engineer Megan Brady dates to cruise December 13<sup>th</sup>, 15<sup>th</sup>, and 17<sup>th</sup>
- **Facilities** – Station 1 Heating and Air conditioning Units are nearing the end of their useful life 26 years old. Will be acquiring quotes to consider for budgeting.
- **Apparatus** – Engine 15-1 is at Diesel Performance getting a head gasket replaced under warranty, OES 4122 has been in service for E15-1
- **Administration** – Next Monday –Friday Auditor will be in office conducting FY Audit for 2019/2021
- All invoices have been received for out of county responses this summer
- Budget Committee met on November 16, 2021
- Working with County Chiefs , AFG Portable Radio Grant

12. **Closed Session : None**

13. **Future Agenda Items/Meetings** – Morada Lane Property

**Meeting Adjourned: 8:14 pm**

Board of Director

Waterloo Morada Fire District

## Waterloo Morada Rural County Fire Protection District Unpaid Bills by Vendor All Transactions

Type	Date	Num	Due Date	Open Balance
<b>Akerland Technology Solutions</b> Bill	1/6/2022		1/16/2022	309.92
Total Akerland Technology Solutions				309.92
<b>AT&amp;T - CALNET 3</b> Bill	1/6/2022		1/10/2022	111.42
Total AT&T - CALNET 3				111.42
<b>AT&amp;T Regular</b> Bill	1/6/2022		1/10/2022	75.90
Total AT&T Regular				75.90
<b>Brannon Tire</b> Bill	1/6/2022		1/10/2022	1,142.70
Total Brannon Tire				1,142.70
<b>California Waste Recovery Systems</b> Bill	1/6/2022		1/10/2022	291.18
Total California Waste Recovery Systems				291.18
<b>California Waste Recovery*</b> Bill	1/6/2022		1/10/2022	264.51
Total California Waste Recovery*				264.51
<b>Chase Chevrolet</b> Bill	1/6/2022		1/10/2022	86.17
Total Chase Chevrolet				86.17
<b>DeHart Plumbing, Heating &amp; Air Inc.</b> Bill	1/6/2022		1/10/2022	319.00
Total DeHart Plumbing, Heating & Air Inc.				319.00
<b>DeLage Landen Financial Services, Inc.</b> Bill	1/6/2022		1/10/2022	107.10
Total DeLage Landen Financial Services, Inc.				107.10
<b>Department of Forestry &amp; Fire Protection</b> Bill	1/6/2022		1/10/2022	968.00
Total Department of Forestry & Fire Protection				968.00
<b>Diesel Performance, Inc.</b> Bill	1/6/2022		1/10/2022	2,867.98
Total Diesel Performance, Inc.				2,867.98
<b>Fire Agencies Self Insurance System</b> Bill	1/6/2022		1/10/2022	38,255.00
Total Fire Agencies Self Insurance System				38,255.00
<b>Firefighters of San Joaquin / Local 1243</b> Bill	1/6/2022		1/10/2022	761.64
Total Firefighters of San Joaquin / Local 1243				761.64
<b>Flyers</b> Bill	1/6/2022		1/10/2022	795.95
Total Flyers				795.95
<b>Hi-Tech Emergency Vehicle Service, Inc.</b> Bill	1/6/2022		1/10/2022	5,716.20
Total Hi-Tech Emergency Vehicle Service, Inc.				5,716.20
<b>Hunt &amp; Sons, Inc</b> Bill	1/6/2022		1/10/2022	1,070.81
Total Hunt & Sons, Inc				1,070.81
<b>Joint Radio User Group</b> Bill	1/6/2022		1/10/2022	5,588.91
Total Joint Radio User Group				5,588.91



# Waterloo Morada Rural County Fire Protection District

## Unpaid Bills by Vendor

### All Transactions

Type	Date	Num	Due Date	Open Balance	
Kesselman, John *					
Bill	1/6/2022		1/10/2022	26.15	<i>EW</i>
Total Kesselman, John *				26.15	
Kingsley Bogard LLP					
Bill	1/6/2022		1/10/2022	441.00	<i>EW</i>
Total Kingsley Bogard LLP				441.00	
L & M Sharpening INC					
Bill	1/6/2022		1/10/2022	25.00	<i>EW</i>
Total L & M Sharpening INC				25.00	
Life-Assist, Inc.					
Bill	1/6/2022		1/10/2022	761.63	<i>EW</i>
Total Life-Assist, Inc.				761.63	
Mission Linen Supply					
Bill	1/6/2022		1/10/2022	325.27	<i>EW</i>
Total Mission Linen Supply				325.27	
Mystery Ranch Ltd.					
Bill	1/6/2022		1/10/2022	6,131.84	<i>EW</i>
Total Mystery Ranch Ltd.				6,131.84	
Nor-Cal Fire ,Inc					
Bill	1/6/2022		1/10/2022	120.04	<i>EW</i>
Total Nor-Cal Fire ,Inc				120.04	
O'Reillys Auto Parts					
Bill	1/6/2022		1/10/2022	298.65	<i>EW</i>
Total O'Reillys Auto Parts				298.65	
Pathian Administrators					
Bill	1/6/2022		1/10/2022	176.29	<i>EW</i>
Total Pathian Administrators				176.29	
San Joaquin County Mosquito and VCD					
Bill	1/6/2022		1/10/2022	19.01	<i>EW</i>
Total San Joaquin County Mosquito and VCD				19.01	
Target Solutions Learning					
Bill	1/6/2022		1/10/2022	2,248.00	<i>EW</i>
Total Target Solutions Learning				2,248.00	
Terminix International					
Bill	1/6/2022		1/10/2022	111.00	<i>EW</i>
Total Terminix International				111.00	
U.S. Bank Corporate Payment System					
Bill	1/6/2022		1/10/2022	2,358.67	<i>EW</i>
Total U.S. Bank Corporate Payment System				2,358.67	
WMFF Association					
Bill	1/6/2022		1/10/2022	350.00	<i>EW</i>
Total WMFF Association				350.00	
<b>TOTAL</b>				<b>72,124.94</b>	

PAYABLE	ADDRESS	FUND ACCT	AMOUNT	CHECK	DESCRIPTION
Waterloo Morada Fire Protection District	6925 E. Foppiano Lane Stockton, CA 95212	49701-6238000000	\$72,124.94		General Expenditures
Waterloo Morada Fire Protection District	6925 E. Foppiano Lane Stockton, CA 95212	49701-6238000000	\$15,180.76		Unpaid Bills Detail Report
<b>Total: 49701</b>		<b>TOTAL</b>	<b>\$87,305.70</b>		General Expenditures Bills Pd. Prior to Meeting
Waterloo Morada Fire Protection District	6925 E. Foppiano Lane Stockton, CA 95212	49701-6238000000	\$259,153.21		
<b>Total: 49701</b>		<b>TOTAL</b>	<b>\$259,153.21</b>	<b>Separate Check</b>	Apparatus Payments

Approved: \_\_\_\_\_

Approved: \_\_\_\_\_

A/P Prior to Board Meeting  
 Waterloo Morada Rural County Fire Protection District

8.1

1/10/2022 4:15 PM

Register: Unrestricted-Undesignated:101 · F & M Checking-General

From 12/09/2021 through 01/10/2022

Sorted by: Date, Type, Number/Ref

Date	Number	Payee	Account	Memo	Payment	C	Deposit	Balance
12/09/2021	7270	Akerland Technolog...	2000 · *Accounts Paya...	Invoice 1338	309.92	X		141,417.96
12/09/2021	7271	Pacific Records Man...	2000 · *Accounts Paya...	Invoice1151914	45.00	X		141,372.96
12/09/2021	7272	Pathian Administrators	2000 · *Accounts Paya...	210121	164.93	X		141,208.03
12/16/2021	7273	Comcast	2000 · *Accounts Paya...	815560068045...	165.51	X		141,042.52
12/16/2021	7274	Dameron Medical Gr...	2000 · *Accounts Paya...		1,933.00			139,109.52
12/16/2021	7275	Scott's PPE Recon, Inc	2000 · *Accounts Paya...	Invoice 37584	70.00			139,039.52
12/16/2021	7276	WMFF Association	2000 · *Accounts Paya...	Station Supplie...	197.20	X		138,842.32
12/20/2021	7277	California Waste Rec...	2000 · *Accounts Paya...	01-4746 3	269.23	X		138,573.09
12/20/2021	7278	California Waste Rec...	2000 · *Accounts Paya...	01-0040982	264.14	X		138,308.95
12/20/2021	7279	Comcast	2000 · *Accounts Paya...	815560068045...	149.78	X		138,159.17
12/20/2021	7280	Pacific Gas & Electri...	2000 · *Accounts Paya...	8928861230-5	513.05			137,646.12
12/31/2021			450 · Interest-Checking	Interest		X	1.33	137,647.45
01/03/2022	7281	Alhambra	2000 · *Accounts Paya...	585832812761...	354.07			137,293.38
01/03/2022	7282	Delta Dental Client S...	2000 · *Accounts Paya...	3846-0014 / CL	2,189.90			135,103.48
01/03/2022	7283	Dillon & Murphy En...	2000 · *Accounts Paya...	Invoice 2044-0...	880.00			134,223.48
01/03/2022	7284	Hunt & Sons, Inc	2000 · *Accounts Paya...	28393	1,438.14			132,785.34
01/03/2022	7285	Pacific Gas & Electri...	2000 · *Accounts Paya...	8928861230-5	1,313.89			131,471.45
01/03/2022	7286	Robotronics	2000 · *Accounts Paya...	Invoice 49126	4,923.00			126,548.45

0 \* \*

309.92 +

45.00 +

164.93 +

165.51 +

1,933.00 +

70.00 +

197.20 +

269.23 +

264.14 +

149.78 +

513.05 +

354.07 +

2,189.90 +

880.00 +

1,438.14 +

1,313.89 +

4,923.00 +

017

15,180.76\*

Waterloo Morada Fire District  
 Monthly Summary Report  
 2021-2022

Budget Year Left

47%

Today's Date

1/11/21

EXPENDITURES - General		General Budget Amt	Reserve / Restricted	Total Budget	Balance	% Bal Left of Total Budget
<b>PERSONNEL</b>						
510	SALARIES - REGULAR/A13-15, A2Q	\$ 1,497,507		\$ 1,497,507	\$ 655,089	44%
511	SALARIES - OVERTIME- FLSA-ATO	\$ 243,245		\$ 243,245	\$67,919	28%
515	SALARIES - EXTRA HELP - PART TIME	\$ 42,580		\$ 42,580	\$22,335	52%
SJCO	RETIREMENT - EMPLOYER SHARE	\$ 1,302,511		\$ 1,302,511	\$679,105	52%
530-534	INSURANCE - MEDICAL, DENTAL	\$ 275,441		\$ 275,441	\$142,794	52%
SJCO	SJCO PAYROLL OTHER EXPENSES	\$ 215,374		\$ 215,374	\$81,059	38%
<b>VEHICLE &amp; EQUIPMENT</b>						
542	FUEL	\$ 38,000		\$ 38,000	\$ 13,604	36%
546	FIREFIGHTING TOOLS/EXTRICATION	\$ 9,952	\$ 35,000	\$ 44,952	\$ 7,034.93	71%
547	RADIOS	\$ 3,535		\$ 3,535	\$ 2,817	80%
549	SCBA	\$ 6,800		\$ 6,800	\$ 4,034	59%
550	HOSE & NOZZLES		\$ 4,300	\$ 4,300	\$ 3,065	71%
552	EQUIPT MAINTENANCE	\$ 5,000		\$ 5,000	\$ 64	1%
553	VEHICLE MAINTENANCE	\$ 15,000	\$ 15,000	\$ 30,000	\$ 4,543	15%
	Repair				\$ -	
	Maintenance				\$ -	
541	APPARATUS REPLACEMENT PROG./PAYMENTS	\$ 128,241	\$ 130,914	\$ 259,155	\$ 53,883	21%
554	EQUIPMENT CAPITOL OUTLAY	\$ -		\$ -	\$ -	
616	CLOTHING - SAFETY	\$ 21,365	\$ 19,299	\$ 40,664	\$ 19,750	49%
<b>BUILDINGS &amp; GROUNDS</b>						
561	BUILDING MAINTENANCE	\$ 8,000		\$ 8,000	\$1,596	20%
562	REPAIR OFFICE/LIVING QUARTERS	\$ 5,000		\$ 5,000	\$2,500	50%
564	OFFICE FURNITURE	\$ 2,800		\$ 2,800	\$2,580	92%
569	BUILDING & GROUND CONTINGENCIES	\$ -		\$ -	\$0	
570	STATION / PROPERTY CAPITOL OUTLAY	\$ 180,000	\$ 112,000	\$ 292,000	\$ 221,867.49	76%
<b>SUPPLIES</b>						
601	OFFICE EQUIPMENT	\$ 2,000		\$ 2,000	\$ 2,000	100%
602	COMPUTER EQUIPMENT	\$ 5,000		\$ 5,000	\$ 3,859	77%
603	ANNUAL SERVICE CONTRACTS	\$ 20,224		\$ 20,224	\$ 6,755	33%
606	OFFICE SUPPLIES	\$ 5,000		\$ 5,000	\$ 3,447	69%
607	POSTAGE	\$ 1,315		\$ 1,315	\$ 953	
608	STATION SUPPLIES-CLEAN/MAINT	\$ 5,000		\$ 5,000	\$ 2,734	55%
618	MEDICAL SUPPLIES/EQUIPMENT	\$ 7,200		\$ 7,200	\$ 3,271	45%
625	UTILITIES - ELEC/ GAS/ WATER/GARBAGE/TEL-INT	\$ 45,935		\$ 45,935	\$ 24,073	52%
633	FOOD / WATER	\$ 8,379		\$ 8,379	\$ 5,971	71%
635	FIREFIGHTING FOAM	\$ 1,200		\$ 1,200	\$ 1,200	100%
636	SUPPLIES - CONTINGENCIES	\$ 1,200		\$ 1,200	\$ 1,200	100%
<b>SERVICES</b>						
657	DISPATCHING	\$ 78,000		\$ 78,000	\$ 33,641	43%
658	COMPUTER SUPPORT	\$ 3,780		\$ 3,780	\$ 1,223	32%

Waterloo Morada Fire District  
 Monthly Summary Report  
 2021-2022

665	PHYSICAL EXAMS/EMT RECERT	\$	7,730	\$	7,730	\$	5,011	65%
670	FIRE PREVENTION/PUBLIC EDUCATION			\$	8,700	\$	3,777	43%
675	EMPLOYEE TRAINING	\$	16,845	\$	8,533	\$	20,814	82%
679-1	MEMBERSHIP & CONFERENCES	\$	14,710	\$	14,710	\$	8,495	58%
690	SERVICE CONTINGENCY	\$	1,150	\$	1,150	\$	1,150	100%
652-56	OUTSIDE SERVICES	\$	117,597	\$	117,597	\$	\$35,241	30%
676-80	PROFESSIONAL SERVICES	\$	40,300	\$	11,000	\$	47,778	93%
		\$	4,382,917	\$	344,746	\$	4,727,663	\$ 2,198,233 46%

Balance Sheet		Last Month	Current	Change
100	General Account- SJ County	\$ (1,680,120)	\$ 196,661	\$ (1,876,781)
101	Operating Funds - F&M Checking	\$ 136,459	\$ 141,729	\$ (5,270)
103	Operating Reserves / SJ County	\$ 3,162	\$ 5,455.55	\$ (2,294)
106	Operating Reserves/F&M Bank	\$ 712,925	\$ 961,462	\$ (248,537)
	*Apparatus Replacement			
	*Capital Improvements/New Station Const.			
	Sum of 103 and 106		\$ 966,918	

Long Term Liability		Beg Bal	Liability Paid	Balance
1/11/2022	SJCERA Sick Leave Bank	\$ 230,000	\$ 24,548	\$ 205,452
	Station 2 Property	\$ 536,250	\$ 63,772	\$ 472,478
	2018 Type 1 ( Hi-Tech )	\$ 626,281	\$ 447,343	\$ 178,938
	2018 Type 3 ( BME)	\$ 377,170	\$ 215,526	\$ 161,644
	2020 Type 1 ( E-2)	\$ 648,978	\$ 115,803	\$ 533,175
Final Budget Status		Budget Amt	Balance	% Bal Left
1/11/2022	Current Status of Budget	\$ 4,382,917		
	Restricted Revenue of Budget	\$ 344,746		
	<b>Total Budget</b>	<b>\$ 4,727,663</b>	<b>\$2,198,233</b>	<b>46%</b>

Revenue Status		Budget Amt	Est. Restricted Reserve Amt.	Balance	% Bal
1/11/2022	Revenues Received	\$ 0			0%
	GRANT			\$ 9,203	
	Interest -Operating Reserve F&M			\$ 203	
	Property Tax Secured - SB813	\$ 37,142			
	Property Tax Unsec-SB813	\$ 969		\$ 1,085	
	Property Tax Current Secured	\$ 1,869,600		\$ 1,018,887	
	Property Tax Current Unsecured	\$ 88,427		\$ 94,326	
	Property Tax Unsecured-Prior	\$ 1		\$ 2,156	
	SB813 Supplemental	\$ 56		\$ 41,601	
	Special Assessments 1986	\$ 806,402		\$ 429,480	
	Special Assessments -Measure N	\$ 1,499,689		\$ 857,194	
	Interest-Checking			\$ 7.01	
	Interest SJ Capitol Outlay			\$ 44.00	
	Interest SJ General Fund Acct.			\$ 376.00	

Waterloo Morada Fire District  
 Monthly Summary Report  
 2021-2022

ST-Homeowners Property Tax	\$ 12,750		\$ 20,592.64	
Fees for Service ( Inspection-Permits)		\$ 30,000	\$ 33,653.13	
Impact Mitigation		\$ 2,700	\$ 4,733.66	
Fire Recovery		\$ 6,000	\$ 5,732.14	
Outlawed Warrants/Miscellaneous			\$ 135.00	
Rebates,Refunds / Fuel Tax Refund			\$ 3,064.02	
Cost Reimbursement-Workers Comp				
OES Reimbursement	\$ 348,421.38	\$ 350,000	\$ 91,698.80	
Employee Union /Assn Dues Reimbursed	\$ 15,482			
<b>Total Income</b>	<b>\$ 4,678,939</b>	<b>\$ 388,700</b>	<b>\$ 2,614,171</b>	<b>\$0.00</b>

**Yolanda Palermo**

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**From:** Eric Walder  
**Sent:** Monday, January 10, 2022 4:46 PM  
**To:** Yolanda Palermo  
**Subject:** FW: 9360 N State Route 99 E Frontage Road Hwy Property

**Eric G. Walder, EFO**  
*Fire Chief*  
**Waterloo Morada Fire District**  
6925 E Foppiano Lane  
Stockton, CA 95212  
(209) 931-3107  
(209) 253-9455 cell  
[www.wmfire.org](http://www.wmfire.org)



*OES Fire and Rescue Region IV Coordinator*

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**From:** Jim Martin <jmartin@lee-associates.com>  
**Sent:** Monday, January 10, 2022 3:35 PM  
**To:** Eric Walder <ewalder@wmfire.org>  
**Cc:** Ryan Gresham <rgresham@wmfire.org>  
**Subject:** RE: 9360 N State Route 99 E Frontage Road Hwy Property

Eric/Ryan,  
Quick update to follow up our WebEx from last week. The buyer I'm working with on the Morada land is talking w/ SJ County about developing the site for a mini-storage development which will require a re-zone to commercial. I've finally learned the issue with the property (we've known sewer was a challenge all along – nearest is west side of 99) – in 2016 SJ County adopted a development requirement that any re-zone to commercial requires connection to municipal services – so even though mini-storage is a low-intense use w/ respect to restrooms, the re-zone to commercial requires connection nevertheless. The Starbucks/Chevron @ Eight Mile/99 you asked about already had a commercial designation – so they were able to get away w/ septic (there was an existing septic that they had to enlarge) but the zoning was appropriate so there was no requirement to connect to sewer.

I've introduced our buyer to Joe Murphy @ Dillon & Murphy to discuss feasibility of connecting to sewer and will report back but this is a major challenge for this property regardless of how low-impact the proposed use is, unfortunately.

Jim Martin, SIOR  
Senior Vice President  
Lee & Associates - Central Valley, Inc.  
209-983-4088 Direct  
209-983-6834 Fax



**STAFF REPORT  
Agenda Item 10.3**

<b>Subject:</b>	Mid-Year Budget Review
<b>Meeting Date:</b>	January 12, 2021
<b>From:</b>	Eric Walder, Fire Chief
<b>Prepared by:</b>	Yolanda Palermo, Admin Secretary and Eric Walder, Fire Chief

**I. RECOMMENDATION:**

Staff is presenting this report as discussion only

**II. BACKGROUND:**

In Policy 1-15-4 Budget Calendar, it states that the Fire Administration shall submit a Mid-Year Budget Review for the Board of Directors.

December - Mid-Year Budget Review will take place with all program managers by all Chief Officers, and Administration.

January - Members will be asked to submit Budget requests for their programs, purchases outside of their program or for training classes to their Battalion Chiefs. Fire Chief will present the Mid-Year Budget Report to the Board of Directors.

February - Battalion Chiefs will meet with each member to evaluate each budget request.

March - Battalion Chiefs will meet with Fire Chief to determine needs, wants and desires of the requests and develop a priority list.

April - Fire Administration shall meet to create a Preliminary Budget.

May - Fire Administration shall report an "Estimate to Close" to the Board of Directors

June - Fire Administration shall submit to the Board of Directors a Preliminary Budget for approval. This document shall then be sent to the County and published in the public bulletin area of the station, along with being published in the local newspaper.

September - Final Budget approval

The 2021-22 Fiscal Budget planning process has already begun and the 21-22 Budget will be ready to present to the Board of Directors by the June 2022 Board Meeting.



## II. DISCUSSION:

### EXPENSES

Fire Administration reports the budget status to the Board of Directors and provides for a monthly update and status of accounts to the Board via the Monthly Summary Report. Information from the Monthly Summary Report was analyzed to complete this review.

At the time of this report, we have roughly **47%** of the year left to provide service to the community, the District has **47%** of the budget remaining. Currently the District's budget is on track and is progressing as planned. With that said the Administration is closely watching a few budget categories that are tracking high at this point in the budget year and the largest expense categories related to our personnel expenses which account for roughly **82%** of the District's budget.

**510-534 and SJCO Employee Expenses are at 46%:** Regular salaries have been impacted by three employees departing the District resulting in the payout of their accrued earned time. This has had a negative impact on account **510** which is currently at **44%** remaining for the year. The vacancy created by one of these unfilled positions will ease the effect of the payouts due to the realized savings in salaries and retirement. The overtime account **515** is tracking high mainly due to unanticipated Covid-19 leave impacting the District. This is a real impact with 858 hours of overtime attributed to COVID related sick leave and quarantine requirements to date, resulting in a \$32,260 unbudgeted expense. In the first half of this year employees took 1,440 hours of Vacation, as compared to 572 hours in same time frame in FY 2019-20. The administration is closely monitoring vacation used for future budgeting purposes, since the MOU increase to time off, at the last contract negotiations.

**553 – Vehicle Maintenance is over budget at 15%.** Unanticipated repairs to the Water Tender, Engine 1, BC Rig, Engine 3 and towing expenses are the cause of this budget being over.

**561 – Building Maintenance:** Current status **20%**. Aging heating and air systems have impacted the budget along with roll up door repairs.

**658- Computer Support:** Current status **32%**. Although a relatively small budget item, the District is currently on a 2013 version of Microsoft Office and the version is unsupported. A few work terminals have experienced issues due to the software's age. Those user terminals have been moved over to the cloud. The District's will be budgeting to move all users over to Microsoft online next budget year.

## **REVENUES**

We received 53% of our Tax Assessment revenue in December of 2021, the amount was \$1,178,678. In September of 2021 San Joaquin County has reported that they expect the District to receive \$2,009,247 dollars in property taxes.

Additionally, the District received 53% of our Special Tax Assessments in December of 2021, the amount was \$1,286,266. In October the Auditor Controller's Office reported they expected the District to receive \$2,421,094 in special assessment revenues.

## **RESTRICTED REVENUE ACCOUNTS**

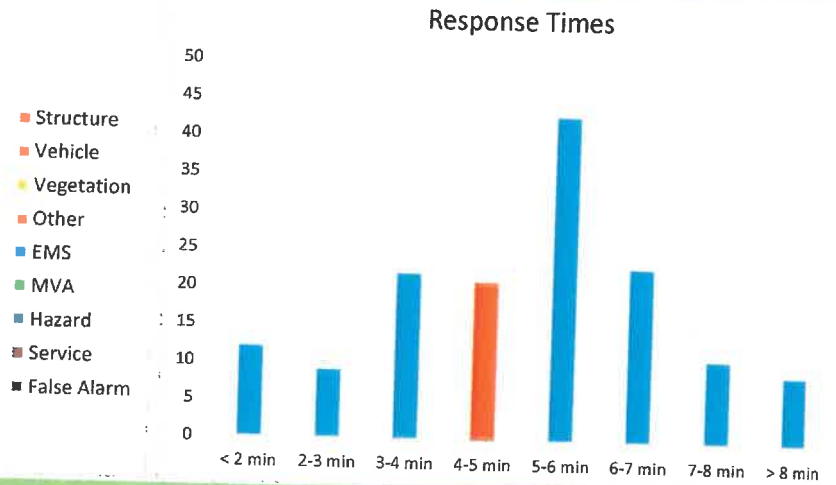
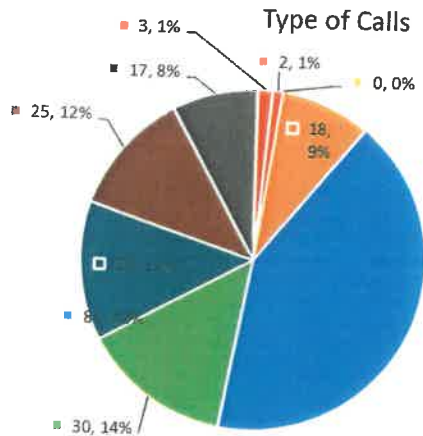
The restricted revenue accounts have all met their conservative projections at the mid-year point.

- Fire Recovery was projected at \$6,000, to date the District has received \$6,228 this can be attributed to Fire Crews doing an excellent job gathering the needed information for claim possessing.
- Capital Outlay was projected at \$2,700 to date the District has received \$4,733. Impact mitigation funds can only be used for facilities and equipment.
- Fire Prevention was projected at \$30,000 to date the District has received \$33,653.
- OES Revenue was projected at \$350,000 to date the District has received and approved invoices for \$359,230. The District has received payment of \$91,698. There is a \$267,532 outstanding balance owed the District. Payments do not seem to be delayed so far this year we will keep the Board informed.



# WATERLOO MORADA FIRE DISTRICT MONTHLY ACTIVITY REPORT

## EMERGENCY OPERATIONS



Incidents	Month	YTD
	212	2909

Emergency Response - Lights and Siren Incidents			
Station	Incidents	Avg Resp Time	Total Inc
1	101	5:28	48%
2	49	4:18	23%

Prevention	Month	YTD
Business Inspections	0	82
Fire Permits Issued	0	213
Public Education	0	9
Children	0	110
Adults	0	300

Training	
Month	268
YTD	4208

Non-Emergency	This Month	YTD
Amount of Responses	62	687

Dollar Loss	Monthly	YTD
Property	\$ 7,500	\$ 661,650
Contents	\$ 1,000	\$ 216,920

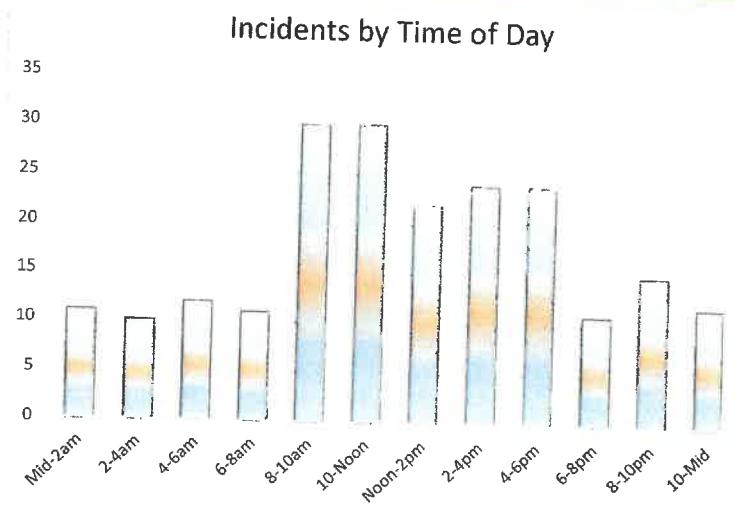
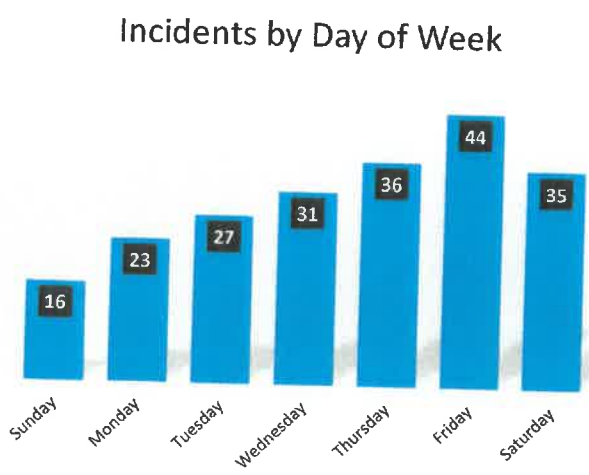
Response by Shift	
A	77
B	73
C	62

Response by Unit								
E15-1	E15-2	E15-3	BR15-1	WT15-1	4122	BC15	CH15-1	Total
103	105	0	0	2	35	22	1	267

Stacked Calls	This Month	YTD
Incidents	31	656
Percentage	15%	23%

Aid Given/Received	This Month	YTD
Given	28	334
Received	6	182

Homeless Related	
Month	35
YTD	662
	23%



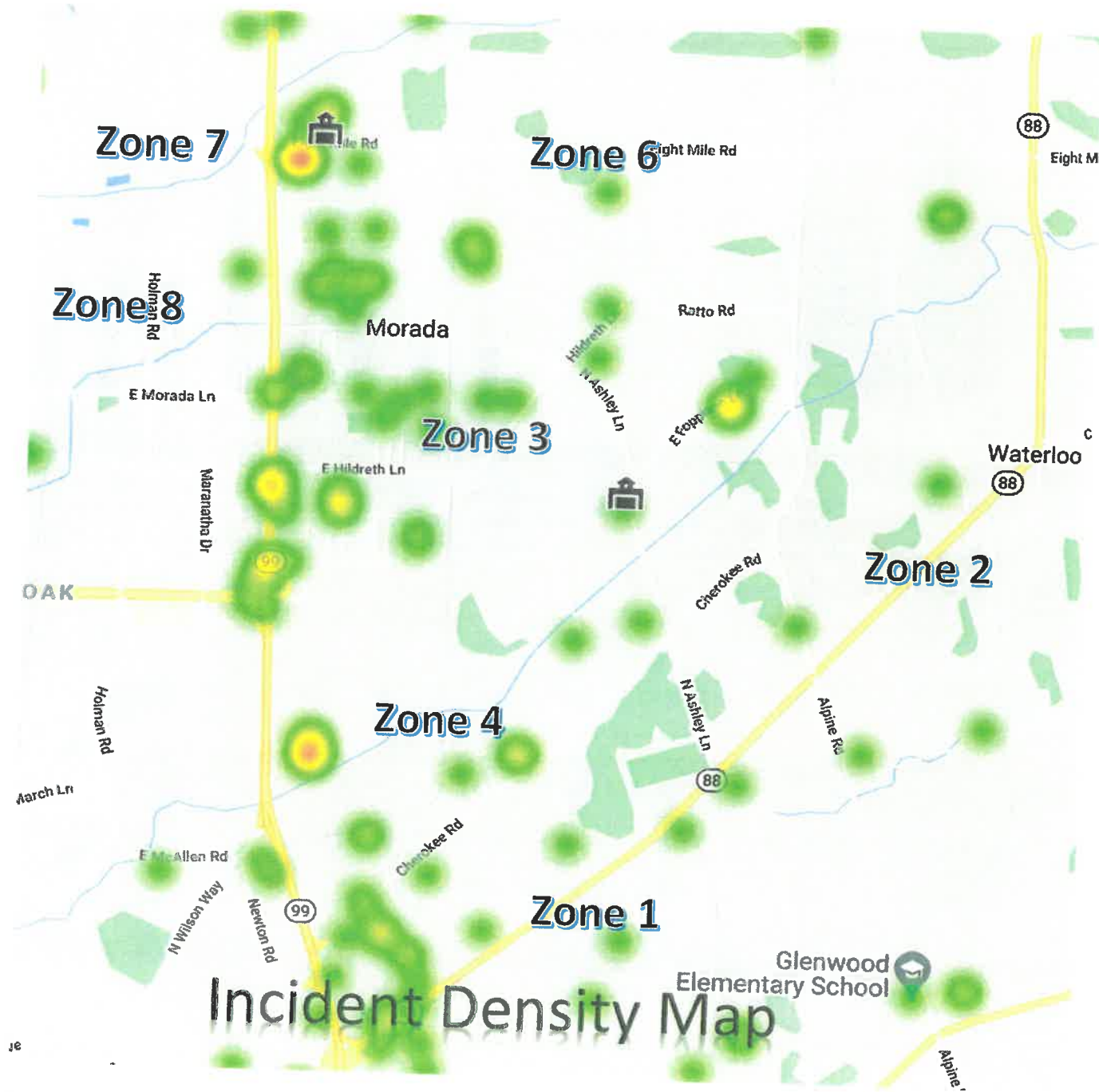
Data collected during calendar year



# WATERLOO MORADA FIRE DISTRICT MONTHLY ACTIVITY REPORT

Deceml

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## Incident Density Map

Zone 1	42
Zone 2	14
Zone 3	50
Zone 4	39
Zone 6	28
Zone 7	10
Zone 8	0

Data collected during calendar year

*Our Community... Our Priority*